

Subject: Re: [#108524] Use of Force Data
From: Sarah Terwilliger <sterwilliger@ashevillenc.gov>
To: Patrick Conant <patrick@prcapps.com>
Cc: Maggie Burleson <mburleson@ashevillenc.gov>, Scott Barnwell <sbarnwell@ashevillenc.gov>
Date Sent: Thursday, May 17, 2018 9:36:45 AM GMT-04:00
Date Received: Thursday, May 17, 2018 9:36:45 AM GMT-04:00

Hi Patrick,

The request is taking long to process because of a misunderstanding on my end. Shortly after receiving this request I was informed by the ITS department that they are working on this information in collaboration with APD and legal to make publicly available data-set. I transmitted this information to Sunshine Request on March 15, stating that I would send once available.

Thank you for recently clarifying that the request is directed for APD records, and should be handled separately than the data-set. Since this clarification, the request has been forwarded to a APD Crime Analyst for review. As the interim Public Records Officer, it is my duty to help track and coordinate request as they come in, the custodian department(s) are responsible for compiling the requested records- I am not always in the loop as they work through this process; however, I am happy to follow-up as needed. I have forwarded this follow-up request to the records custodian for more information.

Thank you,
Sarah

Sarah Terwilliger
Deputy City Clerk
Interim Public Records Officer
City of Asheville
(828) 259-5839



On Wed, May 16, 2018 at 6:02 PM, Patrick Conant <patrick@prcapps.com> wrote:

Hi Sarah,

I wanted to follow up on my request for the status of Use of Force Data from Sunshine Request.

http://www.sunshinerequest.com/records_request/public-records-related-2017-use-force-incidents/

At this point, I would appreciate any information on where this request is in the process, and why it is taking so long for the request to be fulfilled.

I absolutely understand that public records requests take time, but since this data has already been confirmed to be public record, I am concerned that this request is being arbitrarily delayed for one reason or another.

Thank you,

Patrick Conant
patrick@prcapps.com
PRC Applications
www.prcapps.com

On Fri, 11 May at 4:26 PM , Sarah Terwilliger <sterwilliger@ashevillenc.gov> wrote:

I better understand now- thank you. This request is being treated separate from the data set and we will coordinate with APD for any records that currently exist and are responsive to this request.

Have a great weekend,
Sarah

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On Fri, May 11, 2018 at 3:08 PM, Patrick Conant <patrick@prcapps.com> wrote:
Hi Sarah,

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Regarding the Use of Force data - thank you for following up with staff.

I simply would like more details on what pieces of the process have occurred, and what still remains to be done. For example, has an APD analysts been asked to pull the Use of Force data? Has that analyst pulled the data, or is time scheduled for that to occur?

If that data has been pulled, can it be provided to fulfill the request? If not, what steps remain - are there reviews by City legal or APD leadership that need to happen?

I'm surprised that APD and IT would both need to be involved to fulfill this request. I understand that those departments were working together to consider how this information could be provided as an open data feed, but I do want to be clear that this public records request is a completely separate item.

Sunshine Request allows anyone in the community to submit a request for information anonymously - I don't know who submitted that request, so I just want to be sure that it's not being held up due to the fact that Use of Force data is also included in Code for Asheville's proposal that I am leading.

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On Fri, 11 May at 2:21 PM , Sarah Terwilliger <sterwilliger@ashevillenc.gov> wrote:
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In the interim, I will be facilitating requests as we search for a new PRO. Please feel free to reach out to me directly if follow-up is needed, and thank you for your understanding and patience as we work through this transition!

Please let me know if you should have any questions, or if I can be of any assistance.

Thanks, and have a great weekend!
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On Fri, May 11, 2018 at 1:58 PM, Sarah Terwilliger
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I would greatly appreciate additional information on the process that is occurring behind the scenes to produce this data. I wouldn't think it would take several weeks to pull the data itself, so I'm just wondering why it is taking the City so long to fulfill this request?

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Patrick Conant
patrick@prcapps.com
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Subject: Re: [#108524] Use of Force Data
From: Patrick Conant <patrick@prcapps.com>
To: sterwilliger@ashevillenc.gov
Date Sent: Wednesday, May 16, 2018 6:02:27 PM GMT-04:00
Date Received: Wednesday, May 16, 2018 6:02:29 PM GMT-04:00

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Subject: Fwd: [#108524] Use of Force Data
From: Scott Barnwell <sbarnwell@ashevillenc.gov>
To: Sarah Terwilliger <sterwilliger@ashevillenc.gov>
Date Sent: Monday, May 14, 2018 10:34:51 AM GMT-04:00
Date Received: Monday, May 14, 2018 10:35:19 AM GMT-04:00

Sarah,
No timeline yet on the use of force request, but APD is working on it...

Thanks,
Scott

----- Forwarded message -----

From: Daniel Lemley <dlemley@ashevillenc.gov>
Date: Mon, May 14, 2018 at 10:27 AM
Subject: Re: [#108524] Use of Force Data
To: Scott Barnwell <sbarnwell@ashevillenc.gov>, Ed Eads <eeads@ashevillenc.gov>

Hey Scott. Just acknowledging your email. Ed and I have no access to the internal database. We will be forwarding up. Standby.

Dan Lemley | Asheville Police Administrative Services Manager

PO Box 7148 | Asheville, NC 28802 | 828-259-5427

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized use, disclosure or distribution is prohibited.

On Fri, May 11, 2018 at 5:34 PM, Scott Barnwell <sbarnwell@ashevillenc.gov> wrote:

Dan and Ed,

Please see the public records request below for use of force data. This request goes back to March and I think there was some confusion about who was handling it. I also think that this request got conflated with the open data request that we are working on. This is a separate standalone public records request.

This request is for use of force data in a tabular format. Specifically, it is a request for all of the fields of information that are collected. If some of the fields are not public record, the request is to provide data for all of the fields that can be provided and at least the field names for those fields which cannot be provided.

Let me know if you have any questions.

Thanks,
Scott

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Date: Fri, May 11, 2018 at 3:08 PM

Subject: Re: [#108524] Use of Force Data

To: sterwilliger@ashevillenc.gov

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Scott Barnwell
Business & Public Technology Manager
City of Asheville
Tel: 828-259-5501

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City of Asheville
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To: Daniel Lemley <dlemley@ashevillenc.gov>
Date Sent: Monday, May 14, 2018 10:34:12 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 5:00:09 PM GMT-04:00

Thanks Dan. I'll let Sarah Terwilliger know that is is being reviewed.

On Mon, May 14, 2018 at 10:27 AM Daniel Lemley <dlemley@ashevillenc.gov> wrote:
Hey Scott. Just acknowledging your email. Ed and I have no access to the internal database. We will be forwarding up. Standby.

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Subject: 4/24/18 City Council Discussion After Code for Asheville Presentation - Invitation to edit

From: "Eric Jackson (via Google Docs)" <drive-shares-noreply@google.com>

To: jfeldman@ashevillenc.gov

Date Sent: Saturday, April 28, 2018 3:52:13 PM GMT-04:00

Date Received: Tuesday, May 29, 2018 4:56:55 PM GMT-04:00

ejackson@ashevillenc.gov has invited you to **edit** the following document:



[4/24/18 City Council Discussion After Code for Asheville Presentation](#)

[Open in Docs](#)

Google Docs: Create and edit documents online.

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA

You have received this email because someone shared a document with you from Google Docs.

Subject: Code for Asheville meeting
From: Eric Jackson <ejackson@ashevillenc.gov>
To: Kimberly Zygmant <kzygmant@ashevillenc.gov>
Date Sent: Thursday, April 26, 2018 7:24:38 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:56:49 PM GMT-04:00

Here's what I ended up putting in the newsletter. Hope it's ok!

We'll also welcome Kimberly Zygmant, the facilities manager for the Dr. Wesley Grant Southside Center. Kimberly will talk about an easy opportunity this summer to introduce kids and adults in the Southside community to coding and other technology and the latest thinking of the Asheville Parks & Recreation Department on after-school coding programs. We're looking forward to exploring ways for Code for Asheville members to support and participate in enhancing technology education here, especially in communities that have historically been left out.

--

Eric Jackson
Digital Services Architect
City of Asheville: IT Services
Email: ejackson@ashevillenc.gov
Office: 828-259-5722

Subject: Re: [#106026] PowerPoint
From: Lauren <lauren@prcapps.com>
To: mburleson@ashevillenc.gov
Date Sent: Wednesday, April 25, 2018 1:25:53 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:56:04 PM GMT-04:00

Thanks Maggie :-) I will relay!

As always, thank you for your help as well.

Have a good day!

Lauren Showfety
Project Manager
PRC Applications

On Wed, 25 Apr at 1:23 PM , Mburleson <mburleson@ashevillenc.gov> wrote:
Perfect. Thanks so much for this info. Please tell Patrick his presentation was very thorough and well presented. Thanks to you as well for working on this!

Maggie

On Wed, Apr 25, 2018 at 1:22 PM, Lauren <lauren@prcapps.com> wrote:
Hi Maggie,

I wanted to clarify one thing about the signatures we presented at last night's CFA presentation.

At the start of Patrick's presentation, Jesse Michel (also with Code for Asheville) handed you a folder I prepared containing all of our online and hand written petition signatures, as well as a list of all the organizations we've received endorsements from so far.

Although I wrote the number count of hand written signatures on each page that was received (89 total), I neglected to also write a total on the online submissions - I'm unsure what the count was at the time I printed that out (it was close to 750 I think), but currently you can see online that the signatures we've received is 784. <https://www.change.org/p/code-for-asheville-petition-for-police-accountability-through-data-transparency>

That brings to total to date to $784 + 89 = 873$. We will continue to receive signatures and endorsements before May 15th, and both lists will be kept up to date via public links found at

<https://docs.google.com/document/d/17lyHZFENireEBs1T7I8ni4s2WffbZA3qwHsHfZy3UAg/edit>
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I don't know if you need to know the total count of signatures, but if anyone is interested, that is the best way to find the up-to-date numbers.

Thank you for your help.
Have a great afternoon!

Lauren Showfety
Project Manager
PRC Applications

On Wed, 18 Apr at 10:00 AM , Mburleson <mburleson@ashevillenc.gov> wrote:
Perfect. Thanks for your help,
Maggie

On Wed, Apr 18, 2018 at 9:59 AM, Patrick Conant <patrick@prcapps.com> wrote:

Maggie,

I just changed the aspect ratio, and adjusted a few things, so you should be able to re-download from the same link:

https://docs.google.com/presentation/d/10rNniOfV8vfAeuUOG2Q6fX53biCP5Skfrad3DURGow/edit#slide=id.g3832fa8881_0_9

Thank you,

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Subject: Re: [#106026] PowerPoint
From: Maggie Burleson <mburleson@ashevillenc.gov>
To: Lauren <lauren@prcapps.com>
Date Sent: Wednesday, April 25, 2018 1:23:47 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:56:03 PM GMT-04:00

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patrick@prcapps.com
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On Wed, 18 Apr at 9:45 AM , Mburleson <mburleson@ashevillenc.gov> wrote:
Patrick, your presentation is in wide-screen format (16:9). It needs to be standard-screen (4:3).

Can you please re-send by Friday?

Thanks,
Maggie

--

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Hi Maggie,

I wanted to clarify one thing about the signatures we presented at last night's CFA presentation.

At the start of Patrick's presentation, Jesse Michel (also with Code for Asheville) handed you a folder I prepared containing all of our online and hand written petition signatures, as well as a list of all the organizations we've received endorsements from so far.

Although I wrote the number count of hand written signatures on each page that was received (89 total), I neglected to also write a total on the online submissions - I'm unsure what the count was at the time I printed that out (it was close to 750 I think), but currently you can see online that the signatures we've received is 784. <https://www.change.org/p/code-for-asheville-petition-for-police-accountability-through-data-transparency>

That brings us total to date to 784 + 89 = 873. We will continue to receive signatures and endorsements before May 15th, and both lists will be kept up to date via public links found at

<https://docs.google.com/document/d/17lyHZFENireEBs1T7l8ni4s2WffbZA3qwHsHfZy3UAq/edit>
and
<https://www.change.org/p/code-for-asheville-petition-for-police-accountability-through-data-transparency>

I don't know if you need to know the total count of signatures, but if anyone is interested, that is the best way to find the up-to-date numbers.

Thank you for your help.
Have a great afternoon!

Lauren Showfety
Project Manager
PRC Applications

On Wed, 18 Apr at 10:00 AM , Mburleson <mburleson@ashevillenc.gov> wrote:
Perfect. Thanks for your help,
Maggie

On Wed, Apr 18, 2018 at 9:59 AM, Patrick Conant <patrick@prcapps.com> wrote:
Maggie,

I just changed the aspect ratio, and adjusted a few things, so you should be able to re-download from the same link:

https://docs.google.com/presentation/d/10rNniOfV8vfAeuUOG2Q6fX53biCP5Skfrad3DURGow/edit#slide=id.g3832fa8881_0_9

Thank you,

Patrick Conant
patrick@prcapps.com
PRC Applications
www.prcapps.com

On Wed, 18 Apr at 9:45 AM , Mburleson <mburleson@ashevillenc.gov> wrote:
Patrick, your presentation is in wide-screen format (16:9). It needs to be standard-screen (4:3).

Can you please re-send by Friday?

Thanks,
Maggie

--
Maggie Burleson, NCCMC, MMC
City Clerk
City of Asheville

PO Box 7148
Asheville, NC 28802
828-259-5601
mburleson@ashevillenc.gov

--

Maggie Burleson, NCCMC, MMC
City Clerk
City of Asheville
PO Box 7148
Asheville, NC 28802
828-259-5601
mburleson@ashevillenc.gov

Subject: Re: [#106026] PowerPoint
From: Maggie Burleson <mburleson@ashevillenc.gov>
To: Patrick Conant <patrick@prcapps.com>
Date Sent: Wednesday, April 18, 2018 9:59:59 AM GMT-04:00
Date Received: Friday, June 22, 2018 2:31:35 PM GMT-04:00

Perfect. Thanks for your help,
Maggie

On Wed, Apr 18, 2018 at 9:59 AM, Patrick Conant <patrick@prcapps.com> wrote:
Maggie,

I just changed the aspect ratio, and adjusted a few things, so you should be able to re-download from the same link:

https://docs.google.com/presentation/d/10rNniOfV8vfAeuUOG2Q6fX53biCP5Skfrad3DURGow/edit#slide=id.g3832fa8881_0_9

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Maggie Burleson, NCCMC, MMC
City Clerk
City of Asheville
PO Box 7148
Asheville, NC 28802
828-259-5601
mburleson@ashevillenc.gov

Subject: Re: [#106026] PowerPoint
From: Patrick Conant <patrick@prcapps.com>
To: mburleson@ashevillenc.gov
Date Sent: Wednesday, April 18, 2018 9:59:09 AM GMT-04:00
Date Received: Friday, June 22, 2018 2:31:34 PM GMT-04:00

Maggie,

I just changed the aspect ratio, and adjusted a few things, so you should be able to re-download from the same link:

https://docs.google.com/presentation/d/10rNniOfTV8vfAeuUOG2Q6fX53biCP5Skfrad3DURGow/edit#slide=id.g3832fa8881_0_9

Thank you,

Patrick Conant
patrick@prcapps.com
PRC Applications
www.prcapps.com

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Can you please re-send by Friday?

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Maggie

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Maggie Burleson, NCCMC, MMC
City Clerk
City of Asheville
PO Box 7148
Asheville, NC 28802
828-259-5601
mburleson@ashevillenc.gov

Subject: PowerPoint

From: Maggie Burleson <mburleson@ashevillenc.gov>

To: Patrick Conant <patrick@prcapps.com>, Lauren <lauren@prcapps.com>

Date Sent: Wednesday, April 18, 2018 9:45:34 AM GMT-04:00

Date Received: Friday, June 22, 2018 2:31:33 PM GMT-04:00

Patrick, your presentation is in wide-screen format (16:9). It needs to be standard-screen (4:3).

Can you please re-send by Friday?

Thanks,
Maggie

--

Maggie Burleson, NCCMC, MMC

City Clerk

City of Asheville

PO Box 7148

Asheville, NC 28802

828-259-5601

mburleson@ashevillenc.gov

Subject: [Open-Asheville] REMINDER and ACTION ALERT! CFA presents tonight!
From: "Lauren S." <Open-Asheville-announce@meetup.com>
To: Open-Asheville-announce@meetup.com
Date Sent: Tuesday, April 24, 2018 12:19:03 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:55:31 PM GMT-04:00

SIGN THE PETITION HERE! <https://www.change.org/p/code-for-asheville-petition-for-police-accountability-through-data-transparency>. If you haven't signed yet, please sign and share widely!

He has already presented at Public Safety in March, and at today's City Council meeting, Patrick Conant will present CFA's "Petition for Police Accountability Through Data Transparency", 5:00pm.

We've received over 830 signatures online and in person, as well as the endorsement of 22 organizations / groups.
<https://docs.google.com/document/d/17IyHZFENireEBs1T7I8ni4s2WffbZA3qwHsHfZy3UAq/edit>

If you would also like to add your organization's endorsement, please send your logo / statement (optional) to lauren@prcapps.com.

If you can make it to tonight's meeting, we would love for as many people as possible to show up and show support! Meeting starts at 5:00, but for the best chance to get right in, you may want to arrive a couple minutes early. Otherwise, there is an overflow room with the meeting live streaming downstairs, and they will let folks up as the proclamations are finished being read (as lots of people tend to leave after those).

I will be there no later than 5:00, with CFA swag in hand, so if anyone wants buttons, stickers, and even stick on Code for Asheville tattoos, come find me, or put your hand up, and I'll see you waving me down.

Thank you for your support!

- Lauren Showfety

--

This message was sent by Meetup on behalf of [Lauren S.](#) from [Code for Asheville](#).
To report this message, please [click here](#)
To block the sender of this message, please [click here](#)
To unsubscribe from special announcements from your Organizer(s), [click here](#)

Meetup, POB 4668 #37895 NY NY USA 10163 | support@meetup.com

Subject: Transcript of Public Safety Committee meeting action post Code for Asheville petition - Invitation to comment


From: "Jonathan Feldman (via Google Docs)" <drive-shares-noreply@google.com>

To: prowe@ashevillenc.gov

Date Sent: Tuesday, April 24, 2018 11:57:50 AM GMT-04:00

Date Received: Tuesday, May 29, 2018 4:55:29 PM GMT-04:00

jfeldman@ashevillenc.gov has invited you to **comment on** the following document:

 [Transcript of Public Safety Committee meeting action post Code for Asheville petition](#)



Hey Peggy, sorry for my delay in sending this, I had meetings right after we chatted. I hope it's helpful. Thanks!

[Open in Docs](#)

Google Docs: Create and edit documents online.

Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA

You have received this email because someone shared a document with you from Google Docs.

Subject: Re: [#106516] Legal analysis of Code for Asheville Proposal
From: Patrick Conant <patrick@prcapps.com>
To: cball@ashevillenc.gov
Cc: jmaddux@ashevillenc.gov, rcurrin@ashevillenc.gov
Date Sent: Tuesday, April 24, 2018 10:51:35 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:55:21 PM GMT-04:00

Hi Cathy,

Thank you for clarifying - I understand the information I received was second-hand, so I just wanted to follow up directly to make sure I wasn't missing any important information heading into today.

Also, I know there can be some confusion as to the exact details of the data sets we are requesting - I understand that some of the subject matter we are requesting is "restricted" information due to personnel exemptions in public records law, but my understanding is that "data" related to that subject, excluding sensitive information, can be requested under NC law.

One example is Use of Force reports - the full reports can not be requested as a public record, but "data" related to use of force should be available as a public record. We had a Sunshine Request for Use of Force data, and while that request has not been fulfilled to this point, that's the clarification I was provided by City Staff.

If there's any way I can further clarify our proposal, please let me know.

Thank you,

Patrick Conant
patrick@prcapps.com
PRC Applications
www.prcapps.com

On Mon, 23 Apr at 7:50 PM , Cathy Ball <cball@ashevillenc.gov> wrote:
Patrick,

I followed up with John after the meeting and he said that he just had questions about the particular data that was being requested. I do not have a written document.

Please feel free to call me if you have follow up questions. My cell number is 828-691-4623.

On Mon, Apr 23, 2018 at 7:31 PM Patrick Conant <patrick@prcapps.com> wrote:

Cathy,

I spoke with Ian Mance after the Public Safety Committee today, and he mentioned that you briefly discussed the Code for Asheville proposal. I heard that there might have been a presentation or information discussed between the City Legal team and your office related to our proposal.

Can you provide me with any information related to a response to Code for Asheville's proposal, from either City Legal or APD? It would be extremely helpful for me to know any specific concerns in advance of my meetings with Council members tomorrow.

I understand this email is coming after hours - I'll follow up with you via a phone call tomorrow morning after 11am.

Thank you,

Patrick Conant
patrick@prcapps.com
PRC Applications
www.prcapps.com

--
Cathy D. Ball, PE
Interim City Manager
City of Asheville
P.O. Box 7148
Asheville, NC 28802
(W) 828-259-5939
(C) 828-691-4623

Subject: Re: Legal analysis of Code for Asheville Proposal
From: Cathy Ball <cball@ashevillenc.gov>
To: Patrick Conant <patrick@prcapps.com>
Cc: John Maddux <jmaddux@ashevillenc.gov>, Rcurrin <rcurrin@ashevillenc.gov>
Date Sent: Monday, April 23, 2018 7:50:27 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:54:57 PM GMT-04:00

Patrick,

I followed up with John after the meeting and he said that he just had questions about the particular data that was being requested. I do not have a written document.

Please feel free to call me if you have follow up questions. My cell number is 828-691-4623.

On Mon, Apr 23, 2018 at 7:31 PM Patrick Conant <patrick@prcapps.com> wrote:

Cathy,

I spoke with Ian Mance after the Public Safety Committee today, and he mentioned that you briefly discussed the Code for Asheville proposal. I heard that there might have been a presentation or information discussed between the City Legal team and your office related to our proposal.

Can you provide me with any information related to a response to Code for Asheville's proposal, from either City Legal or APD? It would be extremely helpful for me to know any specific concerns in advance of my meetings with Council members tomorrow.

I understand this email is coming after hours - I'll follow up with you via a phone call tomorrow morning after 11am.

Thank you,

Patrick Conant
patrick@prcapps.com
PRC Applications
www.prcapps.com

--
Cathy D. Ball, PE
Interim City Manager
City of Asheville
P.O. Box 7148
Asheville, NC 28802
(W) 828-259-5939
(C) 828-691-4623

Subject: Legal analysis of Code for Asheville Proposal
From: Patrick Conant <patrick@prcapps.com>
To: cball@ashevillenc.gov
Cc: John Maddux <jmaddux@ashevillenc.gov>, Rcurrin <rcurrin@ashevillenc.gov>
Date Sent: Monday, April 23, 2018 7:31:13 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:54:56 PM GMT-04:00

Cathy,

I spoke with Ian Mance after the Public Safety Committee today, and he mentioned that you briefly discussed the Code for Asheville proposal. I heard that there might have been a presentation or information discussed between the City Legal team and your office related to our proposal.

Can you provide me with any information related to a response to Code for Asheville's proposal, from either City Legal or APD? It would be extremely helpful for me to know any specific concerns in advance of my meetings with Council members tomorrow.

I understand this email is coming after hours - I'll follow up with you via a phone call tomorrow morning after 11am.

Thank you,

Patrick Conant
patrick@prcapps.com
PRC Applications
www.prcapps.com

Subject: code for asheville presentation
From: Dan Phairas <dphairas@ashevillenc.gov>
To: Maggie Burleson <mburleson@ashevillenc.gov>
Date Sent: Tuesday, April 24, 2018 10:42:47 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:55:20 PM GMT-04:00

Just wondering if we have the Code for Asheville "Police Accountability" presentation for tonight yet.

Thanks!

Dan Phairas
Media Specialist
Communication and Public Engagement
828.232.4594
www.AshevilleNC.gov



Subject: Re: Computer science curricula
From: Eric Jackson <ejackson@ashevillenc.gov>
To: Kimberly Zygmant <kzygmant@ashevillenc.gov>
Date Sent: Tuesday, April 24, 2018 6:12:08 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:54:59 PM GMT-04:00

Sorry - I had already left work. The message was posted in Slack on Monday, April 16, so I assume the summit was yesterday. But we can definitely reach out to Tracy Schmidt, who posted it, to find out more and see if there's any tie-in to after-school programming. Tracy may be at the Code for Asheville meeting on May 10, but easy to connect even if not.

Eric

On Mon, Apr 23, 2018 at 3:54 PM, Kimberly Zygmant <kzygmant@ashevillenc.gov> wrote:
Hey Eric,

Is this something that is happening today Monday or a different Monday?

Thanks
Kimberly

Kimberly Zygmant

Facility Manager

Dr. Wesley Grant Sr. Southside Center

Asheville Parks and Recreation Department

(828) 259-5483

On Mon, Apr 16, 2018 at 12:43 PM, Eric Jackson <ejackson@ashevillenc.gov> wrote:
Sandra, Kimberly, hi,

Someone just posted the below in the Code for Asheville Slack channel and I thought i might be of interest to Parks & Rec, given thinking re: after-school coding programs.

Anyone here interested in informing initiatives to make computer science curricula in K-12 public schools successful? There's a day-long summit next Monday at the civic center put on by Land of Sky Regional Council and the Friday Institute at NC State to come up with programs/initiatives and partnerships between the community/tech industry, school districts, k-12, non-profits, etc. We're looking for some 'do-ers' - let me know if you're interested and i'll send you the registration link.

Eric

--

Eric Jackson
Digital Services Architect
City of Asheville: IT Services
Email: ejackson@ashevillenc.gov
Office: 828-259-5722

--

Eric Jackson

Digital Services Architect

City of Asheville: IT Services

Email: ejackson@ashevillenc.gov

Office: 828-259-5722

Subject: Computer science curricula

From: Eric Jackson <ejackson@ashevillenc.gov>

To: Kimberly Zygmant <kzygmant@ashevillenc.gov>, Sandra Travis <stravis@ashevillenc.gov>

Date Sent: Monday, April 16, 2018 12:43:31 PM GMT-04:00

Date Received: Tuesday, May 29, 2018 4:51:23 PM GMT-04:00

Sandra, Kimberly, hi,

Someone just posted the below in the Code for Asheville Slack channel and I thought i might be of interest to Parks & Rec, given thinking re: after-school coding programs.

Anyone here interested in informing initiatives to make computer science curricula in K-12 public schools successful? There's a day-long summit next Monday at the civic center put on by Land of Sky Regional Council and the Friday Institute at NC State to come up with programs/initiatives and partnerships between the community/tech industry, school districts, k-12, non-profits, etc. We're looking for some 'do-ers' - let me know if you're interested and i'll send you the registration link.

Eric

--

Eric Jackson

Digital Services Architect

City of Asheville: IT Services

Email: ejackson@ashevillenc.gov

Office: 828-259-5722

Subject: Re: Update on our "Bloomberg reunion"
From: Kimberlee Archie <karchie@ashevillenc.gov>
To: Eric Jackson <ejackson@ashevillenc.gov>
Date Sent: Monday, April 23, 2018 5:46:08 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:54:53 PM GMT-04:00

Okay. My day is pretty open tomorrow.

Sent from my iPhone

Kimberlee Archie
Equity & Inclusion Manager
City of Asheville
828.232.4517 office
828.767.5558 cell

On Apr 23, 2018, at 5:44 PM, Eric Jackson <ejackson@ashevillenc.gov> wrote:

Rosanna will be there. Maybe we can have a quick conversation tomorrow re others?

Sent from my iPhone

On Apr 23, 2018, at 17:21, Kimberlee Archie <karchie@ashevillenc.gov> wrote:

Eric,

What do you think about adding Rosanna Mulcahy , Women & Minority Business Program Manager to the meeting? Also, is there anyone focused on workforce development from the city invited? Either Erica Germer, Heather Dillashaw, or Jaime Joyner?

Thanks.

Kimberlee Archie
Equity & Inclusion Manager
City of Asheville

(828) 232-4517 office
(828) 767-5558 cell

On Thu, Apr 19, 2018 at 12:39 PM, Eric Jackson <ejackson@ashevillenc.gov> wrote:

Hi, all,

I'm really looking forward to gathering with you all next week. I just reread the proposal that was submitted and I'm excited about finding a way to realize the ideas there, even if at smaller scale than we could have with the grant.

Just to get everyone thinking in advance I wanted to re-share a couple documents from the earlier effort as well as a couple other relevant bits of information.

You can find the original application [here](#) and the shorter write-up I did [here](#). There are two other bits of information that may be relevant to our discussion.

First, Robin Merrell recently mentioned to a couple of us that HUD money for housing construction imposes some requirements on larger projects to use contractors/subcontractors either owned by or significantly employing public housing residents or low- or very low-income residents. This [Section 3 requirement](#) isn't specifically for minority-owned businesses, but there is significant overlap between the two populations. Here is a [presentation](#) on the requirement. The thought here is that the Section 3 requirement might provide some leverage for our project. Robin, please augment or correct what I've said here as necessary.

Second, there have been ongoing conversations both within the City of Asheville and in Code for Asheville about coding and other technical training, something that also ties into workforce development priorities for the city. Again, there may be resources or programming that could be leveraged for our project.

Feel free to share other thoughts here for us to mull in preparation for our conversation next week.

Finally, on logistics, I'm still working out location and such and will get that out when I know. We will provide lunch.

Thanks,

Eric

--

Eric Jackson

Digital Services Architect

City of Asheville: IT Services

Email: ejackson@ashevillenc.gov

Office: 828-259-5722

Subject: Fwd: Update on our "Bloomberg reunion"
From: Eric Jackson <ejackson@ashevillenc.gov>
To: Rosanna Mulcahy <rmulcahy@ashevillenc.gov>
Date Sent: Monday, April 23, 2018 1:36:36 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:54:23 PM GMT-04:00

This was the email I sent out last week to the "Bloomberg reunion" group.

Eric

----- Forwarded message -----

From: **Eric Jackson** <ejackson@ashevillenc.gov>
Date: Thu, Apr 19, 2018 at 12:39 PM
Subject: Update on our "Bloomberg reunion"
To: Community Data Working Group <community-data-working-group@ashevillenc.gov>

Hi, all,

I'm really looking forward to gathering with you all next week. I just reread the proposal that was submitted and I'm excited about finding a way to realize the ideas there, even if at smaller scale than we could have with the grant.

Just to get everyone thinking in advance I wanted to re-share a couple documents from the earlier effort as well as a couple other relevant bits of information.

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Thanks,

Eric

--

Eric Jackson
Digital Services Architect

City of Asheville: IT Services

Email: ejackson@ashevillenc.gov

Office: 828-259-5722

--

Eric Jackson

Digital Services Architect

City of Asheville: IT Services

Email: ejackson@ashevillenc.gov

Office: 828-259-5722

Subject: Update on our "Bloomberg reunion"

From: Eric Jackson <ejackson@ashevillenc.gov>

To: Community Data Working Group <community-data-working-group@ashevillenc.gov>

Date Sent: Thursday, April 19, 2018 12:39:19 PM GMT-04:00

Date Received: Tuesday, May 29, 2018 4:53:11 PM GMT-04:00

Hi, all,

I'm really looking forward to gathering with you all next week. I just reread the proposal that was submitted and I'm excited about finding a way to realize the ideas there, even if at smaller scale than we could have with the grant.

Just to get everyone thinking in advance I wanted to re-share a couple documents from the earlier effort as well as a couple other relevant bits of information.

You can find the original application [here](#) and the shorter write-up I did [here](#). There are two other bits of information that may be relevant to our discussion.

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Finally, on logistics, I'm still working out location and such and will get that out when I know. We will provide lunch.

Thanks,

Eric

--

Eric Jackson

Digital Services Architect

City of Asheville: IT Services

Email: ejackson@ashevillenc.gov

Office: 828-259-5722

Subject: Fwd: Staff estimate of costs for Code for Asheville open data request
From: Eric Jackson <ejackson@ashevillenc.gov>
To: Jonathan Feldman <jfeldman@ashevillenc.gov>
Date Sent: Monday, April 23, 2018 2:40:42 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:54:30 PM GMT-04:00

Jonathan, here is my first email to APD about the cost estimate.

Eric

----- Forwarded message -----

From: **Eric Jackson** <ejackson@ashevillenc.gov>
Date: Mon, Apr 9, 2018 at 1:41 PM
Subject: Staff estimate of costs for Code for Asheville open data request
To: Jim Baumstark <jbaumstark@ashevillenc.gov>, Wade Wood <wwood@ashevillenc.gov>, Ed Eads <eeads@ashevillenc.gov>, Daniel Lemley <dlemley@ashevillenc.gov>
Cc: Scott Barnwell <sbarnwell@ashevillenc.gov>

All,

At the last Public Safety Committee meeting, Vice-Mayor Gwen Wisler requested that staff prepare a report on any costs associated with releasing the data requested by Code for Asheville. Jonathan Feldman has asked me to prepare the report for the open data portion of the request.

I have prepared a draft memo on this and shared it with you [here](#). I am reasonably confident about the answers for most of the datasets, however, I don't know the details of how use-of-force and citizen complaint data are stored or accessed - I understand from Ed that those are managed by Internal Affairs.

So, two requests. First, can you please review the memo and verify that I am stating things accurately with respect to RMS data? Second, can you put me in touch with the appropriate IA contact to assess costs for creating feeds for use-of-force and citizen complaint data?

Thanks and best regards,

Eric

--
Eric Jackson
Digital Services Architect
City of Asheville: IT Services
Email: ejackson@ashevillenc.gov
Office: 828-259-5722

--
Eric Jackson
Digital Services Architect
City of Asheville: IT Services
Email: ejackson@ashevillenc.gov
Office: 828-259-5722

Subject: Re: Staff estimate of costs for Code for Asheville open data request
From: Jonathan Feldman <jfeldman@ashevillenc.gov>
To: Eric Jackson <ejackson@ashevillenc.gov>
Cc: Scott Barnwell <sbarnwell@ashevillenc.gov>
Date Sent: Monday, April 16, 2018 8:45:38 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:51:18 PM GMT-04:00

Ok.

I appear to have had a copy/paste/select/spacebar issue with the last sentence of the first paragraph; I think I meant to say something like "that would indicate no additional issues on the table."

But you probably knew that. :)

Same timing constraints as my previous message: I'm free prior to Steph's goodie, then from 12-1, and if we get done early with the bizplan/equity meeting, there might be a few minutes prior to my next commitment.

Thanks!

On Apr 16, 2018, at 8:36 AM, Eric Jackson <ejackson@ashevillenc.gov> wrote:

Let's you and I and Scott sync on this. I have some concerns about pushing release plans while it's still officially under consideration, but I may be being over-cautious.

One possibility is just to ask for the schemas so we can be prepared to answer any questions at Council.

On Fri, Apr 13, 2018 at 5:59 PM, Jonathan Feldman <jfeldman@ashevillenc.gov> wrote:

Based on all available information I'm assuming we are releasing, it's just a matter of logistics & timing, since the only possible barrier raised at PS committee was cost. Since the deadline for the 24th was Monday and we have not seen anything from APD that would indicate

If you know differently let's chat on Monday. Thanks!

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think?

On Apr 13, 2018, at 12:21 PM, Eric Jackson
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Jonathan,

Just FYI, I have not received any response from APD on either this or the previous email.

Thanks,

Eric

----- Forwarded message -----

From: **Eric Jackson** <ejackson@ashevillenc.gov>

Date: Wed, Apr 11, 2018 at 11:38 AM

Subject: Re: Staff estimate of costs for Code for Asheville open data request

To: Jim Baumstark <jbaumstark@ashevillenc.gov>, Wade Wood
<wwood@ashevillenc.gov>, Ed Eads
<eeads@ashevillenc.gov>, Daniel Lemley
<dlemley@ashevillenc.gov>

Cc: Scott Barnwell <sbarnwell@ashevillenc.gov>, Jonathan
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Thanks and best regards,

Eric

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Eric Jackson

Digital Services Architect

City of Asheville: IT Services

Email: ejackson@ashevillenc.gov

Office: 828-259-5722

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Subject: Re: Staff estimate of costs for Code for Asheville open data request
From: Jonathan Feldman <jfeldman@ashevillenc.gov>
To: Eric Jackson <ejackson@ashevillenc.gov>
Date Sent: Friday, April 13, 2018 5:59:16 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:51:12 PM GMT-04:00

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To: Jonathan Feldman <jfeldman@ashevillenc.gov>
Cc: Scott Barnwell <sbarnwell@ashevillenc.gov>
Date Sent: Friday, April 13, 2018 12:21:22 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:51:08 PM GMT-04:00

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Subject: Fwd: Staff estimate of costs for Code for Asheville open data request
From: James Baumstark <jbaumstark@ashevillenc.gov>
To: Tammy Hooper <thooper@ashevillenc.gov>, Wade Wood <wwood@ashevillenc.gov>
Date Sent: Wednesday, April 11, 2018 11:41:01 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:50:41 PM GMT-04:00

FYI

----- Forwarded message -----

From: Eric Jackson <ejackson@ashevillenc.gov>
Date: Wed, Apr 11, 2018 at 11:39 AM
Subject: Re: Staff estimate of costs for Code for Asheville open data request
To: Jim Baumstark <jbaumstark@ashevillenc.gov>, Wade Wood <wwood@ashevillenc.gov>, Ed Eads <eeads@ashevillenc.gov>, Daniel Lemley <dlemley@ashevillenc.gov>
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James Baumstark

Deputy Chief of Police

Asheville Police Department

jbaumstark@ashevillenc.gov

office 8282595539

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Cc: Scott Barnwell <sbarnwell@ashevillenc.gov>, Jonathan Feldman <jfeldman@ashevillenc.gov>
Date Sent: Wednesday, April 11, 2018 11:38:47 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:50:38 PM GMT-04:00

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From: James Baumstark <jbaumstark@ashevillenc.gov>
To: Tammy Hooper <thooper@ashevillenc.gov>, Wade Wood <wwood@ashevillenc.gov>
Date Sent: Monday, April 9, 2018 2:08:05 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:50:09 PM GMT-04:00

 Copy of Policing Open Data Cost Estimate

FYI..

I think a bigger conversation is needed to address request.

Jim

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Office: 828-259-5722

--

James Baumstark

Deputy Chief of Police

Asheville Police Department

jbaumstark@ashevillenc.gov

Subject: Space at Grant Center Wednesday + Code for Asheville
From: Eric Jackson <ejackson@ashevillenc.gov>
To: Kimberly Zygmant <kzygmant@ashevillenc.gov>
Date Sent: Sunday, April 22, 2018 2:49:21 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:54:02 PM GMT-04:00

Hi, Kimberly,

I am convening a meeting of everyone who participated in putting together the Mayor's Challenge grant to Bloomberg last fall - a couple community people and a number of staff. The goal is to figure out how to move forward with the project even though we didn't win funding (minority business development).

I'm looking for space for a dozen people to meet and have lunch on Wednesday 12pm-2pm. Any chance you have a room? I'll figure out the food part ... we just need a couple tables to eat and have the conversation.

Let me know if this is possible.

Separately, are you still good to come to the May 10 Code for Asheville meeting to pitch the open house and have some conversation about possibilities beyond that? We'll be finalizing the agenda soon and I wanted to confirm. I'm assuming we probably don't need more than 30 minutes or so, but let me know if you think different.

Thanks!

Eric

--

Eric Jackson
Digital Services Architect
City of Asheville: IT Services
Email: ejackson@ashevillenc.gov
Office: 828-259-5722

Subject: Fwd: Public Records Request - Code of Asheville
From: Jonathan Feldman <jfeldman@ashevillenc.gov>
To: Scott Barnwell <sbarnwell@ashevillenc.gov>, ejackson@ashevillenc.gov
Date Sent: Friday, April 20, 2018 6:20:15 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:54:01 PM GMT-04:00

Begin forwarded message:

From: Cathy Ball <cball@ashevillenc.gov>
Date: April 20, 2018 at 4:16:08 PM EDT
To: councilgroup <ashevillencouncil@ashevillenc.gov>, Tammy Hooper <thooper@ashevillenc.gov>, Robin Currin <rcurrin@ashevillenc.gov>, Dawa Hitch <dhitch@ashevillenc.gov>, Jaime Matthews <jmatthews@ashevillenc.gov>, Jonathan Feldman <jfeldman@ashevillenc.gov>, Maggie Burleson <mburleson@ashevillenc.gov>
Subject: Fwd: Public Records Request - Code of Asheville

Mayor and Council,

Tuesday's Council meeting will include a presentation from Code for Asheville. Code for Asheville is requesting that the City release various police records and data. On March 26, 2018, the Public Safety Committee recommended that the Code for Asheville presentation/request move forward to full Council with evaluation from staff. While the cost of providing the data are part of the consideration for providing this data, it is important to have an evaluation from Police staff on this request. The Police Chief must determine whether the data that is released can be validated and normalized by the individuals receiving the data.

The Information Technology Department completed their portion of the request. We have not completed the Police evaluation of the report. The Police Chief will provide a recommendation in the next two to three weeks.

We received a public information request for the IT staff memorandum mentioned above. We provided that information along with a cover memorandum from Jonathan Feldman stating that the memorandum only represents IT's technical assessment.

I have attached the information that we provided for the public information request.

Please let me know if you have any questions.

Cathy D. Ball, PE
Interim City Manager
City of Asheville
P.O. Box 7148
Asheville, NC 28802
(W) 828-259-5939
(C) 828-691-4623



MEMORANDUM

TO: Mayor and Council members

FROM: Jonathan Feldman, Chief information officer

VIA: Cathy Ball, Interim city manager

DATE: April 19, 2018

SUBJECT: Summary of memorandum drafted
for 4/24/2018 Council meeting

Please find attached the draft memorandum for the 4/24/2018 council meeting, prepared on 4/11/2018 by Eric Jackson and myself.

This memo was intended to draw upon our knowledge of police data systems and open data to present the technical feasibility and likely costs, as requested by the Public Safety Committee on 3/26/2018.

The memo acknowledges that we still need to work further with APD, as we would for any data release, at which point we will work with the City Manager's office to move forward on this project.

MEMORANDUM

TO: Mayor and Council Members Date: April 24, 2018

FROM: Jonathan Feldman, Chief Information Officer Prepared by: Eric Jackson,
Digital Services Architect

VIA: Cathy Ball, Interim City Manager

SUBJECT: Staff estimate of costs related to open data release of policing data

Background: After Code for Asheville presented its request for the release of certain key data and other information at the Public Safety Committee meeting on March 26, 2018, Vice Mayor Gwen Wisler requested that staff prepare an estimate of costs of the release, in particular, the cost of redacting out sensitive portions of the data. This memo details estimated costs for the first part of that request, namely, the release of seven datasets on the open data portal. The datasets requested are as follows: [1] use of force, [2], emergency (911) calls, [3] crime incident reports, [4] citations and arrests, [5] citizen complaints, [6] traffic stop reports, [7] demographics of Asheville Police Department officers.

General considerations: Each dataset is discussed below, but some general comments are in order.

A major advantage of releasing as open data is that the departments involved need only determine once (and utilize staff labor once) how to release the data without compromising officer safety or the personal privacy of staff or involved members of the community. This generally involves setting up automated queries of City and County systems that appropriately filter out or generalize fields that departments have identified as sensitive or not public record. (An example of generalization is replacing an exact address with a 100-block identifier.)

This process is not labor-free, but much of the work must be done whether the data is released as open data or just for a one-time public records request. Once done, this initial investment leads to ongoing staff time savings and improved customer service through consistent self-service access to the data.

For datasets involving sensitive data, the expected staff time required is roughly 8-12 hours. Other datasets typically require only 1-2 hours. It should be noted that much of

this time is already built into our current work plans as we continue to implement City Council's open data policy. Note that none of the open data requests involve real-time data. In most cases, our open data feeds are automatically updated nightly.

Individual data sets:

1. Use of force data

Staff has reviewed examples of use-of-force data published by cities participating in the Police Data Initiative and the Code for Asheville request aligns with fields typically provided. None of the fields requested involve private information, internal investigation, or external investigation data.

This information is maintained by Internal Affairs. Systems like this generally have an export function that requires, at most, a few hours of work to set up. We can work with IA and the system vendor to set this up for automated updates.

2. Emergency call data

Staff has reviewed examples of emergency call data published by cities participating in the Police Data Initiative and the Code for Asheville request aligns with fields typically provided. None of the fields requested involve private information.

This information is readily available in our Records Management System database. We already pull other information from this system for our open data portal through automated, managed filtered views that limit the type of information that can be queried. Therefore, the cost of releasing this dataset through our open data portal is the staff time required to identify privacy and safety issues and to set up the appropriate filtered views.

3. Crime incident reports

This data is already provided on the open data portal, but changed in late 2017. The Code for Asheville request relates to that change.

As part of a project to clean up and align crime incident data between the City and Buncombe County, a new managed filter was deployed. While the new feed is an improvement, one of the changes was to filter out data prior to 2013, data which had previously been included in the feed. The request is to restore the earlier data. All that is needed is a decision to remove the new date filter, which will take minutes.

Some categories of crime are excluded from this feed (e.g., sexual assaults). The Code for Asheville request that excluded categories be clearly documented is aligned with our policy to provide clear metadata on all open datasets and is already planned.

4. Citation and arrest data

Staff has reviewed examples of citation and arrest data published by cities participating in the Police Data Initiative and the Code for Asheville request aligns with fields typically provided. None of the fields requested involve private information.

This information is readily available in our Records Management System database. We already pull other information from this system for our open data portal through managed filtered views that limit the type of information that can be queried. Therefore, the cost of releasing this dataset through our open data portal is the staff time required to identify privacy and safety issues and to set up the appropriate filtered views.

5. Citizen complaints

Staff has reviewed examples of citizen complaint data published by cities participating in the Police Data Initiative and the fields specifically requested by Code for Asheville are normally provided, usually along with additional fields (e.g., demographic data). None of the fields requested involve private information. Similarly to use of force data, this data set would be obtained from the Internal Affairs database.

6. Traffic stop report data

This information is submitted regularly to the state and is publicly available there. Recently APD has begun to provide City Council with a quarterly aggregate analysis of the data, including information (such as geographic location) that is not included in the submission to the state. None of the fields requested involve private information.

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7. Demographics of Asheville Police Department Officers

As noted in the Code for Asheville request, this information is related to APD's strategic goals on increasing workforce diversity.

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From: Cathy Ball <cball@ashevillenc.gov>
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Date Sent: Friday, April 20, 2018 4:16:08 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:53:59 PM GMT-04:00

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The memo acknowledges that we still need to work further with APD, as we would for any data release, at which point we will work with the City Manager's office to move forward on this project.

MEMORANDUM

TO: Mayor and Council Members Date: April 24, 2018

FROM: Jonathan Feldman, Chief Information Officer Prepared by: Eric Jackson,
Digital Services Architect

VIA: Cathy Ball, Interim City Manager

SUBJECT: Staff estimate of costs related to open data release of policing data

Background: After Code for Asheville presented its request for the release of certain key data and other information at the Public Safety Committee meeting on March 26, 2018, Vice Mayor Gwen Wisler requested that staff prepare an estimate of costs of the release, in particular, the cost of redacting out sensitive portions of the data. This memo details estimated costs for the first part of that request, namely, the release of seven datasets on the open data portal. The datasets requested are as follows: [1] use of force, [2], emergency (911) calls, [3] crime incident reports, [4] citations and arrests, [5] citizen complaints, [6] traffic stop reports, [7] demographics of Asheville Police Department officers.

General considerations: Each dataset is discussed below, but some general comments are in order.

A major advantage of releasing as open data is that the departments involved need only determine once (and utilize staff labor once) how to release the data without compromising officer safety or the personal privacy of staff or involved members of the community. This generally involves setting up automated queries of City and County systems that appropriately filter out or generalize fields that departments have identified as sensitive or not public record. (An example of generalization is replacing an exact address with a 100-block identifier.)

This process is not labor-free, but much of the work must be done whether the data is released as open data or just for a one-time public records request. Once done, this initial investment leads to ongoing staff time savings and improved customer service through consistent self-service access to the data.

For datasets involving sensitive data, the expected staff time required is roughly 8-12 hours. Other datasets typically require only 1-2 hours. It should be noted that much of

this time is already built into our current work plans as we continue to implement City Council's open data policy. Note that none of the open data requests involve real-time data. In most cases, our open data feeds are automatically updated nightly.

Individual data sets:

1. Use of force data

Staff has reviewed examples of use-of-force data published by cities participating in the Police Data Initiative and the Code for Asheville request aligns with fields typically provided. None of the fields requested involve private information, internal investigation, or external investigation data.

This information is maintained by Internal Affairs. Systems like this generally have an export function that requires, at most, a few hours of work to set up. We can work with IA and the system vendor to set this up for automated updates.

2. Emergency call data

Staff has reviewed examples of emergency call data published by cities participating in the Police Data Initiative and the Code for Asheville request aligns with fields typically provided. None of the fields requested involve private information.

This information is readily available in our Records Management System database. We already pull other information from this system for our open data portal through automated, managed filtered views that limit the type of information that can be queried. Therefore, the cost of releasing this dataset through our open data portal is the staff time required to identify privacy and safety issues and to set up the appropriate filtered views.

3. Crime incident reports

This data is already provided on the open data portal, but changed in late 2017. The Code for Asheville request relates to that change.

As part of a project to clean up and align crime incident data between the City and Buncombe County, a new managed filter was deployed. While the new feed is an improvement, one of the changes was to filter out data prior to 2013, data which had previously been included in the feed. The request is to restore the earlier data. All that is needed is a decision to remove the new date filter, which will take minutes.

Some categories of crime are excluded from this feed (e.g., sexual assaults). The Code for Asheville request that excluded categories be clearly documented is aligned with our policy to provide clear metadata on all open datasets and is already planned.

4. Citation and arrest data

Staff has reviewed examples of citation and arrest data published by cities participating in the Police Data Initiative and the Code for Asheville request aligns with fields typically provided. None of the fields requested involve private information.

This information is readily available in our Records Management System database. We already pull other information from this system for our open data portal through managed filtered views that limit the type of information that can be queried. Therefore, the cost of releasing this dataset through our open data portal is the staff time required to identify privacy and safety issues and to set up the appropriate filtered views.

5. Citizen complaints

Staff has reviewed examples of citizen complaint data published by cities participating in the Police Data Initiative and the fields specifically requested by Code for Asheville are normally provided, usually along with additional fields (e.g., demographic data). None of the fields requested involve private information. Similarly to use of force data, this data set would be obtained from the Internal Affairs database.

6. Traffic stop report data

This information is submitted regularly to the state and is publicly available there. Recently APD has begun to provide City Council with a quarterly aggregate analysis of the data, including information (such as geographic location) that is not included in the submission to the state. None of the fields requested involve private information.

This information is readily available in our Records Management System database. We already pull other information from this system for our open data portal through managed filtered views that limit the type of information that can be queried. Therefore, the cost of releasing this dataset through our open data portal is the staff time required to identify privacy and safety issues and to set up the appropriate filtered views.

7. Demographics of Asheville Police Department Officers

As noted in the Code for Asheville request, this information is related to APD's strategic goals on increasing workforce diversity.

This information is readily available in our enterprise resource planning database. We already pull other information from this system for our open data portal through managed filtered views that limit the type of information that can be queried. Therefore, the cost of releasing this dataset through our open data portal is the staff time required to identify privacy and safety issues and to set up the appropriate filtered views.

Subject: Public Records Request - Code of Asheville
From: Maggie Burleson <mburleson@ashevillenc.gov>
To: Cathy Ball <cball@ashevillenc.gov>
Date Sent: Friday, April 20, 2018 9:03:30 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:53:34 PM GMT-04:00

Cathy, please find the response to the public records request regarding the Code of Asheville's presentation.

Please let me know if you need anything else.

Thanks,
Maggie

--
Maggie Burleson, NCCMC, MMC
City Clerk
City of Asheville
PO Box 7148
Asheville, NC 28802
828-259-5601
mburleson@ashevillenc.gov

MEMORANDUM

TO: Mayor and Council members

FROM: Jonathan Feldman, Chief information officer

VIA: Cathy Ball, Interim city manager

DATE: April 19, 2018

SUBJECT: Summary of memorandum drafted
for 4/24/2018 Council meeting

Please find attached the draft memorandum for the 4/24/2018 council meeting, prepared on 4/11/2018 by Eric Jackson and myself.

This memo was intended to draw upon our knowledge of police data systems and open data to present the technical feasibility and likely costs, as requested by the Public Safety Committee on 3/26/2018.

The memo acknowledges that we still need to work further with APD, as we would for any data release, at which point we will work with the City Manager's office to move forward on this project.

MEMORANDUM

TO: Mayor and Council Members Date: April 24, 2018

FROM: Jonathan Feldman, Chief Information Officer Prepared by: Eric Jackson,
Digital Services Architect

VIA: Cathy Ball, Interim City Manager

SUBJECT: Staff estimate of costs related to open data release of policing data

Background: After Code for Asheville presented its request for the release of certain key data and other information at the Public Safety Committee meeting on March 26, 2018, Vice Mayor Gwen Wisler requested that staff prepare an estimate of costs of the release, in particular, the cost of redacting out sensitive portions of the data. This memo details estimated costs for the first part of that request, namely, the release of seven datasets on the open data portal. The datasets requested are as follows: [1] use of force, [2], emergency (911) calls, [3] crime incident reports, [4] citations and arrests, [5] citizen complaints, [6] traffic stop reports, [7] demographics of Asheville Police Department officers.

General considerations: Each dataset is discussed below, but some general comments are in order.

A major advantage of releasing as open data is that the departments involved need only determine once (and utilize staff labor once) how to release the data without compromising officer safety or the personal privacy of staff or involved members of the community. This generally involves setting up automated queries of City and County systems that appropriately filter out or generalize fields that departments have identified as sensitive or not public record. (An example of generalization is replacing an exact address with a 100-block identifier.)

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Staff has reviewed examples of citizen complaint data published by cities participating in the Police Data Initiative and the fields specifically requested by Code for Asheville are normally provided, usually along with additional fields (e.g., demographic data). None of the fields requested involve private information. Similarly to use of force data, this data set would be obtained from the Internal Affairs database.

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This information is submitted regularly to the state and is publicly available there. Recently APD has begun to provide City Council with a quarterly aggregate analysis of the data, including information (such as geographic location) that is not included in the submission to the state. None of the fields requested involve private information.

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Subject: Re: [Public Records Request] Re: Records Request: Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th
From: Sunshine Request <records@sunshinerequest.com>
To: Benjamin Fulmer <bfulmer@ashevillenc.gov>
Date Sent: Friday, April 20, 2018 2:31:13 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:53:50 PM GMT-04:00

Ben,

Thank you for your help with this!

Sunshine Request

On Fri, Apr 20, 2018 at 11:17 AM, Benjamin Fulmer <bfulmer@ashevillenc.gov> wrote:
Here is the memo I mentioned.

On Wed, Apr 18, 2018 at 11:52 AM, Sunshine Request <records@sunshinerequest.com> wrote:

Ben,

Have you received any information, even a partial response to this request?

Sunshine Request

On Wed, Apr 18, 2018 at 11:04 AM, Benjamin Fulmer <bfulmer@ashevillenc.gov> wrote:
We have this request.

On Wed, Apr 18, 2018 at 11:02 AM, Sunshine Request <records@sunshinerequest.com> wrote:

Hi City of Asheville,

Just wanted to follow up on this request.

Thank you for your assistance!

Sunshine Request

On Tue, Apr 17, 2018 at 12:33 PM, Sunshine Request <records@sunshinerequest.com> wrote:

Good Morning City of Asheville,

We've just received another request via www.sunshinerequest.com for information that may be available in your office.

Here are the details:

Subject:

"Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th"

Message:

"Hello!

I would like to request a copy of any information compiled by City Staff in response to Code for Asheville's Petition for Police Accountability Through Data Transparency, whether they are memos, reports, or other documents. I would clarify that my request should include any information or documents, even if it is currently in a "draft" status. If possible, if this could be received by the end of the week that would be ideal."

Thank you for your assistance.
Have a great day!

Sunshine Request

--

Ben Fulmer

Public Records Officer

City of Asheville

City Clerk's Office

(828) 259-5631

Additional Resources:

[Simplicity Portal](#) for information by address or location

[Seamless Docs](#) and [Permit Portal](#) to make a requests or view past requests

--

Ben Fulmer

Public Records Officer

City of Asheville

City Clerk's Office

(828) 259-5631

Additional Resources:

[Simplicity Portal](#) for information by address or location

[Seamless Docs](#) and [Permit Portal](#) to make a requests or view past requests

Subject: Re: Records Request: Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th
From: Sarah Terwilliger <sterwilliger@ashevillenc.gov>
To: Eric Jackson <ejackson@ashevillenc.gov>
Cc: Jonathan Feldman <jfeldman@ashevillenc.gov>, Benjamin Fulmer <bfulmer@ashevillenc.gov>
Date Sent: Wednesday, April 18, 2018 4:21:38 PM GMT-04:00
Date Received: Wednesday, April 18, 2018 4:21:38 PM GMT-04:00

Many thanks- I will send out. I am waiting for Cathy to lay eyes on it as a heads-up before release because she has been fielding many questions since it was removed from Council agenda. I am hopeful it will be this afternoon; however, she is currently in meetings.

Thanks for your help,
Sarah

Sarah Terwilliger
Deputy City Clerk
City of Asheville
(828) 259-5839



On Wed, Apr 18, 2018 at 10:09 AM, Eric Jackson <ejackson@ashevillenc.gov> wrote:
Hi, Sarah,

Yes, we have a memo. Jonathan sent it on April 11 to Cathy, Maggie and Chief Hooper to include in Council materials since that was the 13-day deadline. I'm attaching here, but let me know if you'd like me to go ahead and forward to the requestor.

Eric

On Wed, Apr 18, 2018 at 8:59 AM, Jonathan Feldman <jfeldman@ashevillenc.gov> wrote:
Hi Sarah, Scott Barnwell and Eric are the right folks. We do have a draft memo.

Thanks.

On Apr 17, 2018, at 3:51 PM, Sarah Terwilliger <sterwilliger@ashevillenc.gov> wrote:

Hi Jonathan,

Please see the below public records request for draft memos related to the the upcoming Code for Asheville's Petition for Police Accountability Through Data Transparency presentation on 4/24. It is my understanding that there will not be a staff report from staff at this meeting; however, I am reaching out to you (or please pass me along to the right person) to see if there are any draft public records responsive to this request. Please let me know.

Thanks!
Sarah

On Tuesday, April 17, 2018 at 12:33:17 PM UTC-4, Sunshine Request wrote:
Good Morning City of Asheville,

We've just received another request via www.sunshinerequest.com for information that may be available in your office.

Here are the details:

Subject:

"Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th"

Message:

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Thank you for your assistance.
Have a great day!

Sunshine Request

--

Eric Jackson

Digital Services Architect

City of Asheville: IT Services

Email: ejackson@ashevillenc.gov

Office: 828-259-5722

Subject: Re: [Public Records Request] Re: Records Request: Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th
From: Sunshine Request <records@sunshinerequest.com>
To: Benjamin Fulmer <bfulmer@ashevillenc.gov>
Date Sent: Wednesday, April 18, 2018 11:52:47 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:52:28 PM GMT-04:00

Ben,

Have you received any information, even a partial response to this request?

Sunshine Request

On Wed, Apr 18, 2018 at 11:04 AM, Benjamin Fulmer <bfulmer@ashevillenc.gov> wrote:
We have this request.

On Wed, Apr 18, 2018 at 11:02 AM, Sunshine Request <records@sunshinerequest.com> wrote:

Hi City of Asheville,

Just wanted to follow up on this request.

Thank you for your assistance!

Sunshine Request

On Tue, Apr 17, 2018 at 12:33 PM, Sunshine Request <records@sunshinerequest.com> wrote:

Good Morning City of Asheville,

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Thank you for your assistance.
Have a great day!

Sunshine Request

--

Ben Fulmer

Public Records Officer

City of Asheville

City Clerk's Office

(828) 259-5631

Additional Resources:

[Simplicity Portal](#) for information by address or location

[Seamless Docs](#) and [Permit Portal](#) to make a requests or view past requests

Subject: Re: [Public Records Request] Re: Records Request: Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th
From: Benjamin Fulmer <bfulmer@ashevillenc.gov>
To: Sunshine Request <records@sunshinerequest.com>
Date Sent: Wednesday, April 18, 2018 11:04:27 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:52:27 PM GMT-04:00

We have this request.

On Wed, Apr 18, 2018 at 11:02 AM, Sunshine Request <records@sunshinerequest.com> wrote:
Hi City of Asheville,

Just wanted to follow up on this request.

Thank you for your assistance!

Sunshine Request

On Tue, Apr 17, 2018 at 12:33 PM, Sunshine Request <records@sunshinerequest.com> wrote:
Good Morning City of Asheville,

We've just received another request via www.sunshinerequest.com for information that may be available in your office.

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Thank you for your assistance.
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Sunshine Request

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Subject: [Public Records Request] Re: Records Request: Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th
From: Sunshine Request <records@sunshinerequest.com>
To: City of Asheville Public Records Request <opengov@ashevillenc.gov>
Date Sent: Wednesday, April 18, 2018 11:02:19 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:52:26 PM GMT-04:00

Hi City of Asheville,

Just wanted to follow up on this request.

Thank you for your assistance!

Sunshine Request

On Tue, Apr 17, 2018 at 12:33 PM, Sunshine Request <records@sunshinerequest.com> wrote:

Good Morning City of Asheville,

We've just received another request via www.sunshinerequest.com for information that may be available in your office.

Here are the details:

Subject:

"Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th"

Message:

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I would like to request a copy of any information compiled by City Staff in response to Code for Asheville's Petition for Police Accountability Through Data Transparency, whether they are memos, reports, or other documents. I would clarify that my request should include any information or documents, even if it is currently in a "draft" status. If possible, if this could be received by the end of the week that would be ideal."

Thank you for your assistance.
Have a great day!

Sunshine Request

Subject: Re: Records Request: Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th

From: Jonathan Feldman <jfeldman@ashevillenc.gov>

To: Sarah Terwilliger <sterwilliger@ashevillenc.gov>

Cc: "; Benjamin Fulmer" <bfulmer@ashevillenc.gov>, Jaime Matthews <jmatthews@ashevillenc.gov>, Scott Barnwell <sbarnwell@ashevillenc.gov>, Eric Jackson <ejackson@ashevillenc.gov>

Date Sent: Wednesday, April 18, 2018 8:59:05 AM GMT-04:00

Date Received: Wednesday, April 18, 2018 8:59:07 AM GMT-04:00

Hi Sarah, Scott Barnwell and Eric are the right folks. We do have a draft memo.

Thanks.

On Apr 17, 2018, at 3:51 PM, Sarah Terwilliger <sterwilliger@ashevillenc.gov> wrote:

Hi Jonathan,

Please see the below public records request for draft memos related to the the upcoming Code for Asheville's Petition for Police Accountability Through Data Transparency presentation on 4/24. It is my understanding that there will not be a staff report from staff at this this meeting; however, I am reaching out to you (or please pass me along to the right person) to see if there are any draft public records responsive to this request. Please let me know.

Thanks!
Sarah

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Thank you for your assistance.
Have a great day!

Sunshine Request

Subject: Fwd: Records Request: Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th
From: Sarah Terwilliger <sterwilliger@ashevillenc.gov>
To: Cathy Ball <cball@ashevillenc.gov>
Date Sent: Wednesday, April 18, 2018 6:36:44 AM GMT-04:00
Date Received: Wednesday, April 18, 2018 6:36:44 AM GMT-04:00

forwarding to you only as fyi of this request. I do not know if there are any drafts out there.

Sarah Terwilliger
Deputy City Clerk
City of Asheville
(828) 259-5839



----- Forwarded message -----
From: **Sarah Terwilliger** <sterwilliger@ashevillenc.gov>
Date: Tue, Apr 17, 2018 at 3:51 PM
Subject: Fwd: Records Request: Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th
To: Jonathan Feldman <jfeldman@ashevillenc.gov>, "; Benjamin Fulmer" <bfulmer@ashevillenc.gov>, Jaime Matthews <jmatthews@ashevillenc.gov>

Hi Jonathan,

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Sunshine Request

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From: Sarah Terwilliger <sterwilliger@ashevillenc.gov>
To: Jonathan Feldman <jfeldman@ashevillenc.gov>,"; Benjamin Fulmer" <bfulmer@ashevillenc.gov>,Jaime Matthews <jmatthews@ashevillenc.gov>
Date Sent: Tuesday, April 17, 2018 3:51:23 PM GMT-04:00
Date Received: Tuesday, April 17, 2018 3:51:24 PM GMT-04:00

Hi Jonathan,

Please see the below public records request for draft memos related to the the upcoming Code for Asheville's Petition for Police Accountability Through Data Transparency presentation on 4/24. It is my understanding that there will not be a staff report from staff at this this meeting; however, I am reaching out to you (or please pass me along to the right person) to see if there are any draft public records responsive to this request. Please let me know.

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Have a great day!

Sunshine Request

Subject: [Public Records Request] Records Request: Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th
From: Sunshine Request <records@sunshinerequest.com>
To: City of Asheville Public Records Request <opengov@ashevillenc.gov>
Date Sent: Tuesday, April 17, 2018 12:33:15 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:52:00 PM GMT-04:00

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Sunshine Request

Subject: Out of office Re: Sunshine Request Response - Code of Asheville Presentation
From: Sarah Terwilliger <sterwilliger@ashevillenc.gov>
To: mburleson@ashevillenc.gov
Date Sent: Friday, April 20, 2018 9:02:21 AM GMT-04:00
Date Received:

I am currently out of the office with limited access to email and will return on Tuesday, April 24. If you should need immediate assistance, please contact the City Clerk at 259-5601 or by email at: mburleson@ashevillenc.gov.

If you are submitting an application for a board or commission I will confirm receipt upon my return.

Thank you!
Sarah Terwilliger
Deputy City Clerk

--
Sarah Terwilliger
Deputy City Clerk
City of Asheville
(828) 259-5839



Subject: Sunshine Request Response - Code of Asheville Presentation
From: Maggie Burleson <mburleson@ashevillenc.gov>
To: Benjamin Fulmer <bfulmer@ashevillenc.gov>
Cc: Sarah Terwilliger <sterwilliger@ashevillenc.gov>
Date Sent: Friday, April 20, 2018 9:02:16 AM GMT-04:00
Date Received: Friday, April 20, 2018 9:02:18 AM GMT-04:00

Ben, attached is the information for the Sunshine request below: Please send out asap. Thanks,
Maggie

Subject:

"Draft Staff Reports and Memos related to Code for Asheville presentation on April 24th"

Message:

"Hello!

I would like to request a copy of any information compiled by City Staff in response to Code for Asheville's Petition for Police Accountability Through Data Transparency, whether they are memos, reports, or other documents. I would clarify that my request should include any information or documents, even if it is currently in a "draft" status. If possible, if this could be received by the end of the week that would be ideal."

Thank you for your assistance.
Have a great day!

Sunshine Request

--

Maggie Burleson, NCCMC, MMC
City Clerk
City of Asheville
PO Box 7148
Asheville, NC 28802
828-259-5601
mburleson@ashevillenc.gov



MEMORANDUM

TO: Mayor and Council members

FROM: Jonathan Feldman, Chief information officer

VIA: Cathy Ball, Interim city manager

DATE: April 19, 2018

SUBJECT: Summary of memorandum drafted
for 4/24/2018 Council meeting

Please find attached the draft memorandum for the 4/24/2018 council meeting, prepared on 4/11/2018 by Eric Jackson and myself.

This memo was intended to draw upon our knowledge of police data systems and open data to present the technical feasibility and likely costs, as requested by the Public Safety Committee on 3/26/2018.

The memo acknowledges that we still need to work further with APD, as we would for any data release, at which point we will work with the City Manager's office to move forward on this project.

MEMORANDUM

TO: Mayor and Council Members Date: April 24, 2018

FROM: Jonathan Feldman, Chief Information Officer Prepared by: Eric Jackson,
Digital Services Architect

VIA: Cathy Ball, Interim City Manager

SUBJECT: Staff estimate of costs related to open data release of policing data

Background: After Code for Asheville presented its request for the release of certain key data and other information at the Public Safety Committee meeting on March 26, 2018, Vice Mayor Gwen Wisler requested that staff prepare an estimate of costs of the release, in particular, the cost of redacting out sensitive portions of the data. This memo details estimated costs for the first part of that request, namely, the release of seven datasets on the open data portal. The datasets requested are as follows: [1] use of force, [2], emergency (911) calls, [3] crime incident reports, [4] citations and arrests, [5] citizen complaints, [6] traffic stop reports, [7] demographics of Asheville Police Department officers.

General considerations: Each dataset is discussed below, but some general comments are in order.

A major advantage of releasing as open data is that the departments involved need only determine once (and utilize staff labor once) how to release the data without compromising officer safety or the personal privacy of staff or involved members of the community. This generally involves setting up automated queries of City and County systems that appropriately filter out or generalize fields that departments have identified as sensitive or not public record. (An example of generalization is replacing an exact address with a 100-block identifier.)

This process is not labor-free, but much of the work must be done whether the data is released as open data or just for a one-time public records request. Once done, this initial investment leads to ongoing staff time savings and improved customer service through consistent self-service access to the data.

For datasets involving sensitive data, the expected staff time required is roughly 8-12 hours. Other datasets typically require only 1-2 hours. It should be noted that much of

this time is already built into our current work plans as we continue to implement City Council's open data policy. Note that none of the open data requests involve real-time data. In most cases, our open data feeds are automatically updated nightly.

Individual data sets:

1. Use of force data

Staff has reviewed examples of use-of-force data published by cities participating in the Police Data Initiative and the Code for Asheville request aligns with fields typically provided. None of the fields requested involve private information, internal investigation, or external investigation data.

This information is maintained by Internal Affairs. Systems like this generally have an export function that requires, at most, a few hours of work to set up. We can work with IA and the system vendor to set this up for automated updates.

2. Emergency call data

Staff has reviewed examples of emergency call data published by cities participating in the Police Data Initiative and the Code for Asheville request aligns with fields typically provided. None of the fields requested involve private information.

This information is readily available in our Records Management System database. We already pull other information from this system for our open data portal through automated, managed filtered views that limit the type of information that can be queried. Therefore, the cost of releasing this dataset through our open data portal is the staff time required to identify privacy and safety issues and to set up the appropriate filtered views.

3. Crime incident reports

This data is already provided on the open data portal, but changed in late 2017. The Code for Asheville request relates to that change.

As part of a project to clean up and align crime incident data between the City and Buncombe County, a new managed filter was deployed. While the new feed is an improvement, one of the changes was to filter out data prior to 2013, data which had previously been included in the feed. The request is to restore the earlier data. All that is needed is a decision to remove the new date filter, which will take minutes.

Some categories of crime are excluded from this feed (e.g., sexual assaults). The Code for Asheville request that excluded categories be clearly documented is aligned with our policy to provide clear metadata on all open datasets and is already planned.

4. Citation and arrest data

Staff has reviewed examples of citation and arrest data published by cities participating in the Police Data Initiative and the Code for Asheville request aligns with fields typically provided. None of the fields requested involve private information.

This information is readily available in our Records Management System database. We already pull other information from this system for our open data portal through managed filtered views that limit the type of information that can be queried. Therefore, the cost of releasing this dataset through our open data portal is the staff time required to identify privacy and safety issues and to set up the appropriate filtered views.

5. Citizen complaints

Staff has reviewed examples of citizen complaint data published by cities participating in the Police Data Initiative and the fields specifically requested by Code for Asheville are normally provided, usually along with additional fields (e.g., demographic data). None of the fields requested involve private information. Similarly to use of force data, this data set would be obtained from the Internal Affairs database.

6. Traffic stop report data

This information is submitted regularly to the state and is publicly available there. Recently APD has begun to provide City Council with a quarterly aggregate analysis of the data, including information (such as geographic location) that is not included in the submission to the state. None of the fields requested involve private information.

This information is readily available in our Records Management System database. We already pull other information from this system for our open data portal through managed filtered views that limit the type of information that can be queried. Therefore, the cost of releasing this dataset through our open data portal is the staff time required to identify privacy and safety issues and to set up the appropriate filtered views.

7. Demographics of Asheville Police Department Officers

As noted in the Code for Asheville request, this information is related to APD's strategic goals on increasing workforce diversity.

This information is readily available in our enterprise resource planning database. We already pull other information from this system for our open data portal through managed filtered views that limit the type of information that can be queried. Therefore, the cost of releasing this dataset through our open data portal is the staff time required to identify privacy and safety issues and to set up the appropriate filtered views.

Subject: Re: AGENDA staff report : Code for Asheville Cover Memo
From: Maggie Burleson <mburleson@ashevillenc.gov>
To: Cathy Ball <cball@ashevillenc.gov>
Date Sent: Friday, April 20, 2018 7:52:25 AM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:53:29 PM GMT-04:00

Understand.

On Thu, Apr 19, 2018 at 8:50 PM, Cathy Ball <cball@ashevillenc.gov> wrote:
Please do not send out with the agenda but okay as to fill the public records request.

I will send a separate email to council so they have a heads up.

Cathy

On Thu, Apr 19, 2018 at 8:49 PM Cathy Ball <cball@ashevillenc.gov> wrote:
Yes

On Thu, Apr 19, 2018 at 8:32 PM Maggie Burleson <mburleson@ashevillenc.gov> wrote:
Cathy, you okay with this?
Thanks, Maggie

----- Forwarded message -----

From: Jonathan Feldman <jfeldman@ashevillenc.gov>
Date: Thu, Apr 19, 2018 at 4:44 PM
Subject: Re: Code for Asheville Cover Memo
To: Maggie Burleson <mburleson@ashevillenc.gov>
CC: Peggy Rowe <prowe@ashevillenc.gov>

Please see the following memo, which Peggy has reviewed. Please let me know if there are any questions from Cathy. Thanks.

<https://docs.google.com/document/d/1DYFiVoQrh0uKV7apDYY34uwGJ92UoXMCO-ZW7rwIlbg/edit?usp=sharing>

On Apr 19, 2018, at 1:41 PM, Maggie Burleson <mburleson@ashevillenc.gov> wrote:

Jonathan, just FYI - I'll need to get your draft cover memo asap - after Peggy's review. I'll also need to get Cathy's approval, but would like to get this (and your other memo) all sent out for the public records request today.

Please let me know if you have any questions.

Thanks,
Maggie

--

Maggie Burleson, NCCMC, MMC
City Clerk

City of Asheville
PO Box 7148
Asheville, NC 28802
828-259-5601
mburleson@ashevillenc.gov

--

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--

Cathy D. Ball, PE
Interim City Manager
City of Asheville
P.O. Box 7148
Asheville, NC 28802
(W) 828-259-5939
(C) 828-691-4623

--

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--

Maggie Burleson, NCCMC, MMC
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City of Asheville
PO Box 7148
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mburleson@ashevillenc.gov

Subject: Re: Code for Asheville Cover Memo
From: Cathy Ball <cball@ashevillenc.gov>
To: Peggy Rowe <prowe@ashevillenc.gov>
Date Sent: Thursday, April 19, 2018 5:41:20 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:53:23 PM GMT-04:00

Perfect

On Thu, Apr 19, 2018 at 5:01 PM Peggy Rowe <prowe@ashevillenc.gov> wrote:

----- Forwarded message -----

From: Jonathan Feldman <jfeldman@ashevillenc.gov>
Date: Thu, Apr 19, 2018 at 4:44 PM
Subject: Re: Code for Asheville Cover Memo
To: Maggie Burleson <mburleson@ashevillenc.gov>
CC: Peggy Rowe <prowe@ashevillenc.gov>

Please see the following memo, which Peggy has reviewed. Please let me know if there are any questions from Cathy. Thanks.

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Please let me know if you have any questions.

Thanks,
Maggie

--

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--

Cathy D. Ball, PE
Interim City Manager

City of Asheville
P.O. Box 7148
Asheville, NC 28802
(W) 828-259-5939
(C) 828-691-4623

Subject: Re: Code for Asheville Cover Memo
From: Maggie Burleson <mburleson@ashevillenc.gov>
To: Jonathan Feldman <jfeldman@ashevillenc.gov>
Date Sent: Thursday, April 19, 2018 2:34:45 PM GMT-04:00
Date Received: Tuesday, May 29, 2018 4:53:14 PM GMT-04:00

Sorry I can't be of any help. I just heard that Legal and Police need to have input into the actions as well. But I appreciate your trying to get this to me today.

Thanks,
Maggie

On Thu, Apr 19, 2018 at 2:32 PM, Jonathan Feldman <jfeldman@ashevillenc.gov> wrote:
I'm trying to figure out what exactly it needs to be - meeting with Peggy shortly. If you have words of wisdom on the subject, please chime in. Thanks!

On Apr 19, 2018, at 1:41 PM, Maggie Burleson <mburleson@ashevillenc.gov> wrote:

Jonathan, just FYI - I'll need to get your draft cover memo asap - after Peggy's review. I'll also need to get Cathy's approval, but would like to get this (and your other memo) all sent out for the public records request today.

Please let me know if you have any questions.

Thanks,
Maggie

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Subject: Police Data Reports

From: Sabrah n'haRaven <wnchomeless@gmail.com>

To: cball@ashevillenc.gov

Date Sent: Thursday, April 19, 2018 4:23:44 PM GMT-04:00

Date Received: Tuesday, May 29, 2018 4:53:20 PM GMT-04:00

Hi, Cathy,

I've been putting everything I want to talk to you about that's not budget-, TMP-, or Comp Plan-related on the back burner, but I learned two things yesterday that I really don't think should wait.

The first is that staff will not be presenting the requested reports on the implementability of the Code for Asheville petition at Tuesday's City Council meeting. Obviously, I support the petition and want to see its recommendations implemented, but even if I didn't, I'd think this was a mistake on the City's part.

To be honest, I was a little surprised at the last Public Safety Committee that you thought we could get the reports done so quickly. I think most people who follow City Hall can understand that this time of year... budget, TMP, comp plan, Rush, staff shakeups... y'all have a lot

on your plate right now. On the other hand, there's a whole lot of people out in the community who don't follow what staff are doing closely. They just want change and action and they want it now.

They should want it now, because it should have happened decades ago. And although I'm personally thrilled to have you instead of Jackson in the buck-stops-here role, neither I nor anyone else thinks that Jackson's departure is sufficient. We're still waiting for City Hall, not the FBI, not the SBI, not the court system for Hickman, but City Hall to do something significant to redress the problems that City Hall has been complicit in for years.

And the recommendations in this petition won't be enough, but they will be a start. And unlike most of what the City has done so far, they won't

be a meaningless PR gesture. So it's in the City's best interests to implement them as quickly as possible.

Just as importantly, right now, a whole lot of people are watching to see if you're going to continue in Jackson's footsteps or rise to the challenge and be the kind of leader we need in City Hall. I don't know if you're interested in keeping the city manager position permanently, but whether you are or not, what you do in these transitional months will set the tone for many years to come. And right now, with Council and Code being told only a week before that the requested reports won't be presented, the tone being set is NOT the one we or you want.

Most of the people watching right now don't know how much staff are juggling this month and don't care. They care that we have a pattern of City staffers trying to obstruct positive change, not just in the APD but throughout City Hall. And right now, the last-minute change in plans

-- especially given the communications around staff reports needing Council approval before they could be produced -- looks like blatant obstructionism. I don't believe that it is, but it LOOKS like it.

And right now, neither you in particular nor City Hall in general can afford to even look like you're being obstructionist. You need the community's trust, and to get that you need to not only cooperate and collaborate with the community, but to be seen doing so. People who have

never met you and probably never will, the people who take it for granted that the government -- any government -- will never listen to them, need to see that you are listening, that you are serving the community instead of yourself, that you're not just another Good Ole Boy.

That means they need to see these reports presented alongside the petition, not in May. So maybe the reports won't be complete. That's okay. People will understand if staff at the podium say "We hoped we'd be able to finish in time, but we're juggling plates and cats and cats on plates and bit off more than we could chew this month. But here's what we do have." The bits of information that are ready and complete should be presented. What's not finalized should be presented with a "this is preliminary, might change later" caveat. But even preliminary information is better than nothing, and it will show people that you are

trying, that you are serving the community, that you're not intentionally being obstructionist.

The people need to see that right now. And City Hall, and you as city manager, need the people to see it. Because if all the people who are waiting to see if Cathy Ball is going to be one of the good guys or the bad guys think that staff under your leadership is just continuing their

old bad habits, if they assume that you're one of the bad guys, then everything you try to do over the next year is just going to become that

much harder.

Sure, presenting preliminary reports isn't the ideal. But under the circumstances, it's a lot better than presenting nothing and losing this

chance to earn the community's faith in you, and dealing with the repercussions of that lost faith in the months and years to come.

I've written another tome again and my "second thing" is a completely different topic, so I'll save it for a separate e-mail.

Yours in service,

Sabrah n'haRaven

--

Sabrah n'haRaven wnchomeless@gmail.com Better Buses Together:
<https://www.facebook.com/groups/130601857706447/>