

Request for Qualifications for Indoor Pool

5 messages

**Don Adams** <donadams@jacksonnc.org> Thu, Sep 28, 2017 at 4:21 PM  
To: Rusty Ellis <rustyellis@jacksonnc.org>  
Cc: Heather Baker <heatherbaker@jacksonnc.org>

Hello Rusty,

Attached is the RFQ being sent out to interested architect firms. I will also advertise next week in the newspaper. The time shows a review / interview time for the week of October 30 –November 3. I am going to have Jan set up a meeting between us early that week. We can review the information together. I think it would be good to include Michael and Heather in on these conversations. The complexity of our conversation will depend upon how good the responses are. If anyone calls you to ask about this process please provide them a copy of this RFQ and refer them to me for further questions.

Thanks,

Don Adams  
Jackson County Manager  
401 Grindstaff Cove Rd, Suite A207  
Sylva, NC 28779  
828-631-2295  
donadams@jacksonnc.org

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 **Jackson County RFQ for Indoor Pool.pdf**  
4941K

**Jan Fitzgerald** <jcfitzgerald@jacksonnc.org> Fri, Sep 29, 2017 at 11:37 AM  
To: Rusty Ellis <rustyellis@jacksonnc.org>, "Heather C. Baker" <heatherbaker@jacksonnc.org>, Michael Hopkins <michaelhopkins@jacksonnc.org>

Good morning Heather, Rusty and Michael,

Don requested to meet with you early in the week of October 30<sup>th</sup> to review RFQ's received regarding indoor pool. He also requested Michael be included in the meeting. Please find some dates and times that Don is available to meet:

- Monday, October 30<sup>th</sup>-Available all day
- Tuesday, October 31<sup>st</sup>-Available all day
- Wednesday, November 1<sup>st</sup>-Available to meet at 9:00 am
- Thursday, November 2<sup>nd</sup>-Available all day
- Friday, November 3<sup>rd</sup>-Available to meet at 9:00 am

I listed dates and time for the entire week, if you can meet on Monday or Tuesday that would be great. I will probably allow at least 1-1/2 hours for meeting time. Please let me know your availability.

Hope you have a great weekend!

Thanks,

Jan Fitzgerald  
Executive Assistant to County Manager Don Adams  
Jackson County Manager's Office  
jcfitzgerald@jacksonnc.org  
828-631-2295

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**Heather Baker - Attorney** <heatherbaker@jacksonnc.org> Fri, Sep 29, 2017 at 2:35 PM  
To: Jan Fitzgerald <jcfitzgerald@jacksonnc.org>  
Cc: Rusty Ellis <rustyellis@jacksonnc.org>, Michael Hopkins <michaelhopkins@jacksonnc.org>

Monday anytime or Tuesday afternoon work for me. I can also do the Wed, Thurs or Fri times listed.

Heather

Heather C. Baker

Attorney, Jackson County  
401 Grindstaff Cove Rd., Suite A207  
Sylva, NC 28779  
828-631-2295 phone  
828-631-2208 fax

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Jan Fitzgerald <jcfitzgerald@jacksonnc.org>  
To: Heather Baker - Attorney <heatherbaker@jacksonnc.org>  
Cc: Rusty Ellis <rustyellis@jacksonnc.org>, Michael Hopkins <michaelhopkins@jacksonnc.org>

Fri, Sep 29, 2017 at 2:49 PM

Thanks for the quick responses! The meeting has been scheduled for Wednesday, November 1<sup>st</sup> at 9:00 am, the meeting will be held in the County Manager's conference room.

Have a great weekend!

Thanks,

Jan Fitzgerald  
Executive Assistant to County Manager Don Adams  
Jackson County Manager's Office  
jcfitzgerald@jacksonnc.org  
828-631-2295

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Michael Hopkins <michaelhopkins@jacksonnc.org>  
To: Heather Baker - Attorney <heatherbaker@jacksonnc.org>

Fri, Sep 29, 2017 at 2:53 PM

Thanks for the list of days that would work for you. I told Rusty the best day for me would be the Wednesday, November 1<sup>st</sup> at 9am would be best for me. I will make whatever day and time hat is chosen work! Hope you have a great weekend!

Thanks,

Michael Hopkins/Assistant Director  
Jackson County Parks and Recreation Department  
Cashiers-Glenville Recreation Center  
PO Box 1973  
Cashiers, NC 28717  
828-631-2020 (office)  
828-631-2021 (fax)  
michaelhopkins@jacksonnc.org  
http://rec.jacksonnc.org  
www.facebook.com/JacksonRecreationandParks



From: Heather Baker - Attorney [mailto:heatherbaker@jacksonnc.org]  
Sent: Friday, September 29, 2017 2:36 PM  
To: Jan Fitzgerald

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