

**Memorandum of Agreement  
Between  
I-CARE, Inc.  
And  
Alexander County Department of Social Services  
For Application To  
The Community Services Block Grant (CSBG) Program**

This Memorandum of Agreement (MOA) establishes collaboration between the I-CARE, Inc. Community Services Block Grant program (hereinafter referred to as CSBG) and Alexander County Department of Social Services.

**I. MISSION**

The mission of I-CARE, Inc. is to enable and assist low-income people to attain skills, knowledge, motivation, and opportunities needed for them to become self-sufficient and independent.

The CSBG program is a comprehensive self-sufficiency program that provides opportunities for low-income adult individuals/families in Iredell and Alexander counties. The program offers guidance, counseling, and assistance in the areas of financial management, job readiness, education, employment, and other supportive services to assist in becoming self-sufficient.

Together, the Parties enter into this Memorandum of Understanding to mutually provide service delivery to CSBG Program participants. Accordingly, I-CARE, Inc and Alexander County Department of Social Services, operating under this MOA agree as follows:

**II. PURPOSE AND SCOPE**

To assist CSBG participants, I-CARE, Inc. and Alexander County Department of Social Services will collaborate to ensure that Child Support services are made available to CSBG participants either through referral or direct services:

- To inform custodial parents in single-parent families of child support services during the application process. A form describing the services available to custodial parents is provided to the applicant to ensure that s/he has full awareness of the local child support contact and other pertinent information. The applicant will sign the form as evidence of the information being provided to them which will be maintained in their file.

**III. RESPONSIBILITIES**

Each party will appoint a person to serve as the official contact and coordinate the activities of each organization in carrying out this MOA. The initial appointees of each organization are:

I-CARE, Inc.  
Shelton Moore  
Family Support Services Director  
1415 Shelton Ave.  
Statesville, NC 28677

Partnering Agency  
Alexander County Dept. Social Services  
604 7<sup>th</sup> St SW  
Taylorsville, NC 28681

The organizations agree to the following tasks for this MOA:

*I-CARE, Inc. CSBG program will:*

- Provide Child Support material
- Provide the Child Support services form
- Refer eligible parents to DSS Child Support

