



ERNESTO SAGUN MATABA JR.

No. 39 First Street, Barangay Balete, Tarlac City

PERSONAL INFORMATION

Place of Birth	:	Tarlac, Tarlac
Date of Birth	:	June 26, 1994
Sex	:	Male
Status	:	Single
Nationality	:	Filipino
Religion	:	Roman Catholic
Height	:	5'6
Weight	:	75 kg
Father's Name	:	Ernesto M. Mataba
Mother's Name	:	Benita S. Mataba

EDUCATIONAL BACKGROUND

Graduate Studies	:	Tarlac State University
Address	:	Tarlac City
Course/Program	:	Master of Arts in Education major in Technology and Livelihood Education
Date Program Completed	:	June 19, 2019

College	:	Tarlac State University
Address	:	Tarlac City
Course/Program	:	Bachelor of Secondary Education major in Technology and Livelihood Education
Date Program Completed	:	April 14, 2015

High School	:	Tarlac National High School - Annex
Address	:	San Miguel, Tarlac City
Course/Program	:	
Date Program Completed	:	April 2011

WORKING EXPERIENCE

Job #1

Employer Name	:	Tarlac State University, College of Teacher Education
Position	:	Instructor I
Street Number and Name	:	Romulo Boulevard, San Vicente
City	:	Tarlac City
State/Province	:	Tarlac
Country	:	Philippines
Postal Code	:	2300
Start Date (mm/dd/yyyy)	:	January 19, 2016
End Date (mm/dd/yyyy)	:	October 1, 2021
No. of Hrs. worked/Week	:	37 Hours
Supervisor's Name	:	Dr. Jasper Jay N. Mendoza
Employer's Contact No.	:	09992216904



Job Details (duties performed, use of tools, machines, equipment, skills, qualifications, certifications, licenses, etc.)

- Developed and implemented a well-rounded curriculum, lesson plans, and instructional programs for (TLE) students
- Prepared instructional materials and modules for all subjects under Industrial Arts and Home Economics Major.
- Answered student inquiries and resolved problems related to curriculum and course prerequisites referring to catalogues, written course descriptions, and other relevant sources
- Supervised and managed classes in the following subject: Agri-Fishery Arts, Auto Mechanics, Carpentry and Masonry, Cosmetology, Drafting, Dressmaking and Tailoring, Entrepreneurship, Family Living and Home Management, Food Processing, Food Selection and Preparation, Handicrafts, Home Economics and Livelihood, ICT, Industrial Agriculture, Occupational Health and Safety Practices, Sensory Evaluation, and Welding
- Provided technical support to food laboratory, industrial arts laboratory and workshop by ensuring that equipment is functioning properly and that appropriate materials are available for immediate use.
- Implemented occupational health and safety protocols in school laboratories
- Operated machines and equipment in agriculture, ICT, dressmaking and tailoring, food processing, welding, carpentry, and masonry.
- Served as Coordinator in Culture and Arts and Coach of Futsal and Dance Sports
- Performed miscellaneous duties such as researcher, extensionist, event organizer, and dance choreographer

Job #2

Employer Name : **Pampanga State Agricultural University**
Position : **Instructor I**
Street Number and Name : **Former PAC, San Agustin**
City : **Magalang**
State/Province : **Pampanga**
Country : **Philippines**
Postal Code : **2011**
Start Date (mm/dd/yyyy) : **October 4, 2021**
End Date (mm/dd/yyyy) : **Present**
No. of Hrs. worked/Week : **25 Hours**
Supervisor's Name : **Helen Grace D. Felix**
Employer's Contact No. : **+639174588396**

Job Details (duties performed, use of tools, machines, equipment, skills, qualifications, certifications, licenses, etc.)

- Developed and implemented a well-rounded curriculum, lesson plans, and instructional programs for (TLE) students
- Prepared instructional materials and modules for Industrial Arts and Home Economics Major
- Supervised and managed classes in the following subjects: Agri-Fishery Arts, Automotive Technology, Food and Beverages Services, Food Preparation-Cookery, Graphic Arts, ICT, and Refrigeration and Air-Conditioning
- Monitored classes to ensure all students are learning in a safe and productive learning environment



- Implemented Occupational Health and Safety procedures in school laboratories and proper housekeeping practice
- Organized supplies and resources to be used for lectures and presentations
- Delivered personalized instruction to each student to encourage interactive learning
- Evaluated and documented students' progress
- Improved professional growth and knowledge through research and study

Job #3

Employer Name : **St. Rose Catholic School, Inc.**
Position : **Teacher**
Street Number and Name : **Sta. Rosa Street, Poblacion Sur**
City : **Paniqui**
State/Province : **Tarlac**
Country : **Philippines**
Postal Code : **2307**
Start Date (mm/dd/yyyy) : **September 3, 2018**
End Date (mm/dd/yyyy) : **Present**
No. of Hrs. worked/Week : **10 Hours**
Supervisor's Name : **Mitchell D. Alabado**
Employer's Contact No. : **09984085828**

Job Details (duties performed, use of tools, machines, equipment, skills, qualifications, certifications, licenses, etc.)

- Prepared comprehensive instructional materials and modules for Technical Vocational Livelihood Track
- Supervised and managed classes in the following subject: Baking (Bread and Pastries), Bartending, Food and Beverages Services, and Food Preparation - Cookery
- Organized supplies and resources needed for lectures and presentations
- Produced creative and interactive presentations to optimize students' learning experience during class discussions
- Evaluated and documented students' academic progress to help them improve their performance in class
- Graded students' practicum, homework, project, and examination
- Implemented Occupational Health and Safety procedures in laboratory class